

# NON MEMBER or ORGANIZATION'S: 2010 CVT&S Club Event Agreement

Reservations \* PO Box 521 \* Carmel Valley, CA 93924-0521 \* 831.659.2651

**RENTAL RULES:** The bar must be closed and music stopped by 9:30 p.m. All guests must depart the grounds before 10:00 p.m. Music speakers and microphones must face the mountains, not the river.

**The grounds, buildings and rest rooms must be left clean. All garbage and litter must be removed.** (Host may need to contact a dumpster rental agency.) **Charges will be made for incomplete cleanup and/or damages and deducted from your cleaning deposit.** Cleanup specifications are on the second page of this agreement. FULL REFUND OF CLEANING DEPOSIT WILL ONLY OCCUR AFTER BUILDING AND GROUNDS INSPECTION AND IF CLEANING SPECIFICATIONS HAVE BEEN MET.

**Observe posted speed limits at all times.** Be alert for horses and riders. No motorcycles or bicycles allowed. All dogs must be on a leash. Monterey County does not endorse directional signs posted on its County roads.

**Name of Non Member/Organization:** \_\_\_\_\_

Mailing Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

A Benefit or Fund Raiser? YES: \_\_\_\_\_ NO: \_\_\_\_\_ Non-Profit? YES: \_\_\_\_\_ NO: \_\_\_\_\_

Type of Event: \_\_\_\_\_ (BBQ, Picnic, Meeting, etc.)

**Attendance estimate:** \_\_\_\_\_

**Date of Event:** \_\_\_\_ / \_\_\_\_ / 2010 Time of Event: \_\_\_\_ a.m./p.m. To \_\_\_\_ a.m./p.m.

**Cleanup Deadline is Next Morning at 9 a.m.** Requesting Setup Date of: \_\_\_\_ / \_\_\_\_ / 2010

**Organization's Contact Person & Title:** \_\_\_\_\_

Organization's Phone: ( \_\_\_\_ ) \_\_\_\_\_ Fax: ( \_\_\_\_ ) \_\_\_\_\_ Cell: ( \_\_\_\_ ) \_\_\_\_\_

**Org's 'At Event' Contact:**(if different than above): \_\_\_\_\_ Cell: ( \_\_\_\_ ) \_\_\_\_\_

**An Insurance Certificate for General Liability is mandatory. Carmel Valley Trail & Saddle Club at 85 E. Garzas Road, Carmel Valley, CA 93924, MUST appear on the Organization's certificate as an additional named insured.** Permits, if applicable, are the Organization's responsibility.

Make separate checks payable to **CVT&SC**.

**Usage Fee is \$ \_\_\_\_\_ . Cleaning Deposit\* fee is \$ \_\_\_\_\_ .** (\*Returned in full if no charges are deducted)

**Send to RESERVATIONS, PO Box 521 Carmel Valley, CA 93924-0521**

***Use of the facilities will include only those indicated below:***

- |   |  |  |  |
|---|--|--|--|
| <input type="checkbox"/> Large Arena  | <input type="checkbox"/> Small Arena   | <input type="checkbox"/> Dressage Arena            | <input type="checkbox"/> Driving Arena         |
| <input type="checkbox"/> Announcer's Stand  | <input type="checkbox"/> Mic Equipment | <input type="checkbox"/> Corrals & Pens            | <input type="checkbox"/> Jumps/Trail Equipment |
| <input type="checkbox"/> Entry Booth  | <input type="checkbox"/> Snack Bar     | <input type="checkbox"/> Outdoor Rest Rooms        |  |
| <input type="checkbox"/> BBQ Pit  | <input type="checkbox"/> Picnic Area   | <input type="checkbox"/> Outdoor BAND (name) _____ |  |
| <input type="checkbox"/> Clubhouse, with tables and chairs. <b>(BBQing permitted only in Picnic Area)</b> |  |  |  |
| <input type="checkbox"/> Main room  | <input type="checkbox"/> Fireplace     | <input type="checkbox"/> Indoor BAND (name) _____  |  |
| <input type="checkbox"/> Kitchen  | <input type="checkbox"/> Bar Room      | <input type="checkbox"/> Indoor Rest Rooms         |  |
| <input type="checkbox"/> Other Club equipment (arranged for in advance with the Grounds keeper)           |  |  |  |

We welcome you as guests of our Club; however, failure to observe any of the above conditions may result in your ineligibility to use the Club in the future. You will be held financially responsible for any damages.

\_\_\_\_\_  
Organization's Rep (Please print name and title)

\_\_\_\_\_  
Signature of Representative

\_\_\_\_\_  
Date signed

\_\_\_\_\_  
(Approved by Reservation Officer)

\_\_\_\_\_  
(Dated)

For office use only...  
 CVT&S Equine Educational Alliance, Inc.,  
a non-profit 501(c)(3)

CVT&S Community Foundation, Inc.,  
A non-profit 501 (c) (3)

Cleaning Deposit: received #  
 Grounds Rental Fee: received #

Certificate of General Liability: on file  
CVTSC Reservation revised: 1/2010